



**CITY OF BURLINGTON PARK BOARD MINUTES
THURSDAY, JUNE 18, 2020 6:30PM (VIA ZOOM)**

President Patricia Hoffman called the meeting to order at 6:30 PM.

Roll Call: Present: Commissioners Patricia Hoffman, Marilee Hoffman, Rosemary Dolatowski and Aldermanic Representative Steve Rauch. Also present: Peter Riggs, Director of Public Works. Commissioner Clay Brandt arrived at 6:34 pm. Absent: Commissioner Jason Ledbetter. Excused: Jennifer Amborn and Park Foreman Aaron DeGrave.

Approval of May 21, 2020 Park Board Minutes: President Patricia Hoffman entertained a motion to approve the May 21, 2020 Park Board Minutes. Motion to approve made by Aldermanic Representative Rauch. Seconded by Commissioner Rosemary Dolatowski. All voted aye, motion carried.

Citizen Comments: None.

Aldermanic Report: Aldermanic Representative Rauch advised the Strategic Plan sessions were going to take place June 19 & 20, 2020. Commissioner Patricia Hoffman would be attending representing the Park Board.

Baseball 2000 (BB2K) Report: Bud Milroy, BB2K, advised the season was going well so far. Milroy advised the board he had provided a shared Google calendar to Angela Hansen, Administrative Assistant DPW.

Milroy noted the right field area had a water issue and BB2K installed a temporary fence around the area for player protection. Park Foreman, Aaron DeGrave met with Ryan Hoffman, BB2K Grounds & Maintenance and brainstormed some ideas for a more permanent repair.

Milroy advised the women's side restroom door would not close. Staff would be advised to repair. Hansen reported a torn flag issue to Milroy which was rectified.

Milroy updated the board regarding the status of the scoreboard. The finishing touches including trim work and electronics were completed and being testing at tonight's games.

Aldermanic Representative Rauch questioned the status of the bleachers. Riggs advised due to all going on with the COVID they have yet to be delivered.

Director of Public Works Report:

Riggs advised the board the Rotary bike trail kiosk installation day was looking to be the week of July 14, 2020. He noted he would advise the board when a specific date is set. Riggs further explained the holes for the posts would be augured by DPW staff.

The Riverside Park project was near completion with a small punch list of items to be wrapped up.

Pavilion rentals were again being taken with booking for meetings and celebrations of life due to the restrictions of COVID on indoor activities.

The new part time Part Attendant would be starting tonight.

Riggs commended Boy Scout, Andrew Karnes, for the work he put in for his Eagle Scout project at Water Tower Park. Benches were installed and flower bed work was completed.

Aldermanic Representative questioned how many seasonals were currently on staff. Riggs stated there were 6 including one at the Compost Site and one Park Attendant. Normally there would be 12 seasonals but with the COVID concerns and currently keeping all staff to one person per truck, it was not feasible to hire more.

Commissioner Marilee Hoffman questioned the status of the boat launch signage at Riverside. Riggs advised signage was ordered and would be installed as soon as received. Aldermanic Representative noticed there was still silt fencing up there as well. Riggs advised PSG still had some earthwork to complete prior to removal.

Aldermanic Rauch also requested a status update on pickleball and the CORP survey. Riggs advised he would speak with DeGrave regarding the pickleball status and get back to him. As far as the CORP, Riggs apologized he would get the information emailed to the board.

The board discussed the potential use of a crank system to lower the nets and whether to leave it on site or remove it each night. It was determined the crank could be left on site and users would try it and provide feedback if it did not work.

Aldermanic Representative Rauch mentioned to the board to keep in mind budget season would be quickly approaching and to keep in mind project for 2021. Riggs agreed and noted any suggestions the board had could be discussed with him or forwarded via email.

New Business:

A. Discussion regarding the installation of a park bench at the Dog Park.

Riggs advised the board the Dog Park board would like to install a bench at the Dog Park in recognition of Guy Williams who passed away. Riggs advised the current Dog Park President, Barbara Ann Burmeister, was advised more information regarding this request would need to come before the board at a future meeting.

Riggs also advised staff was ready to complete the installation of the yard hydrant / drinking fountain as soon as an agreement with the Dog Park was presented and agreed upon by the Park Board.

B. Discussion regarding the dog play apparatuses at the Dog Park.

Riggs advised that the dog play apparatus that was installed by Tristan Yonash as part of his Eagle Scout project at the Dog Park was recently removed by a user of the park. Apparently, dogs were being injured on the jumps, although no official complaints were made. DPW staff took the pieces that were removed and have them in storage.

Riggs advised he met with the Yonash's (Tristan and Teagan), as well DeGrave at the Dog Park to discuss what could be done as the remaining play equipment was causing issues and not working as intended. Astroturf sections being installed was discussed and Tristan was willing to complete the repairs. City could assist with minimal cost involvement. Aldermanic Representative Rauch suggested Yonash contact Sege Paintball just north of Hwy 164 as they have sections of rolled turf laying out for sale.

C. Discussion regarding the mowing of the Veteran's Terrace.

Riggs advised the board the City currently holds a lease with the Veteran's Terrace. Currently they are responsible for mowing a portion of the grounds which extends between the building from the fishing pier to Milwaukee Avenue, up along one edge of the building and one of the islands in the parking lot. The service they had been using was no longer able to do the work so they reached out to the City asking if the City could perform the work.

Riggs stated on a temporary basis he agreed to complete the work as staff is currently there to mow the park. Staff has been able to mow and string trim this area with the last two mowing cycles adding only an additional 35 minutes of labor. As this was a reasonable addition to the regular mowing schedule that staff does currently at Echo, Riggs agreed to the additional mowing for the remainder of 2020. Any additions to the regular mowing schedule or changes would be the Veterans Terrace responsibility. Should they wish for the City to continue the mowing after 2020, a memorandum of understanding could be added to the agreement.

Questions were raised by the board regarding who would be doing the mulching and landscaping, etc. Riggs stated the Veteran's Terrace has maintenance staff who can do that type of work, but they do not have the proper equipment to do the regular mowing.

D. Discussion regarding an open appointment for a Park Board member.

Riggs advised the board that member Jennifer Amborn decided to step down. He noted her contributions to the board were vast throughout the years. He asked the board to brainstorm anyone they would have in mind to fill her vacancy and let either him or Mayor Hefty know.

Old Business:

A. Discussion with the Burlington Pool Board regarding a site plan for the beer garden at Devor Park.

Pool Board members Alderman Bob Grandi, Darrell Eisenhardt and Dan Bocock, Burlington Area School District Buildings (BASD) and Grounds Supervisor were in attendance to explain or answer any questions the board had regarding the site plans.

Alderman Grandi noted the last time this was brought before the board they presented general concept site plans. The current plans were designed by Blake Theisen who also was involved with the design of the pool. Dan Bocock, BASD, would be working as the general contractor on the project. Bocock explained that most of the concrete for the design is already existing on site. The design for the beer garden is simple with the addition of some concrete and landscaping and electrical to be added for a cost of approximately \$23,000.

Alderman Grandi wanted it noted the Garden Club had been out and designed and planted perennials in front of the building and it looked wonderful.

Alderman Grandi advised the board patrons would be ordering from the concession stand outside the pool near the party room. He noted there would be no parties in the party room while the beer garden was open. The beer garden hours have been determined to be Thursday & Friday's from 4-8pm and Saturday & Sunday's from 4-7 pm.

Aldermanic Representative Rauch questioned if the need for the lighting was more aesthetic than necessity. He noticed that a substantial portion of the budget for this project was for lighting and with most of the operating times being during daylight hours he wondered if all the lighting proposed was necessary. Alderman Grandi agreed the lighting was not a necessity, however, the Pool Board found that while this lighting system would double as use for potential canopy structures down the road.

Commissioner Dolatowski voiced concerns regarding the beer garden being in a residential area. She questioned why the existing beer gardens located in the downtown were not sufficient for this type of use. She also questioned if this use was approved by the City Council. It was noted this issue had not yet gone to City Council, but the concept of the beer garden had previously been approved by the Park Board earlier this year. The approval at tonight's meeting was strictly to approve the recommendation of the proposed site plan to the City Council. Commissioner Dolatowski also raised concerns regarding how close the beer garden would be to the playground. Alderman Grandi advised the beer garden would stop at the end of the fence line for the pool, keeping at a very good distance from the playground.

Riggs liked the bike rack spots but observed they were still on the same side. Alderman Grandi noted to keep the pedestrian traffic flowing at the front of the building, it was determined the racks would be better suited where they have been on the side of the building. Riggs also questioned if the planters shown would include perennials and would they be permanently in place or need to be removed in the winter. Pool Board member Eisenhardt advised they would be permanent concrete planters with perennials. Riggs noted the plan fits well and works with the site.

Riggs reiterated that Park Board had previously approved the concept of the beer garden. The Pool Board was now looking obtain Council approval. To do that they need the Park Board to approve the proposed site plan which would allow the Council to proceed with their approval process.

Fourth District Alderman Tom Preusker, 172 Karyl Street, advised the board he was strongly in favor of the concept. He stated the concept was unique as well as the revenue that could be generated. He noted this concept would also allow local breweries the ability to supply their products locally as well.

It was noted that the Wauwatosa pool has this same concept including beer and they have had no issues.

Question were raised by the board regarding membership survey for support, social distancing capable, fenced in and security. Alderman Grandi advised that informally speaking with visitors of the pool and resident there has been tremendous support. Pool Board member Eisenhardt agreed and noted he has spoken with some of the local breweries who have mentioned their willingness to supply products. Patrons could maintain proper social distancing when visiting as well. Alderman Grandi noted there would be no security fencing around the garden just the roping noted on the plans. Pool member Eisenhardt made the board aware the pool does have after hours security cameras installed.

Aldermanic Rauch wanted to confirm this item was scheduled for the July 7, 2020 Committee of the Whole and City Council. Alderman Grandi confirmed it was.

Commissioner Patricia Hoffman entertained a motion to recommend approval to the City Council of a site plan for the beer garden at Devor Park as presented. Commissioner Brandt motioned and Aldermanic Representative Rauch seconded. Ayes: Commissioners Marilee Hoffman, Brandt and Aldermanic Representative Rauch. Nays: Commissioner Dolatowski. Majority in favor and the motion carried.

Other Items:

For the July meeting the board was advised to consider suggestions for capital items for the 2021 budget, CORP survey status as well as Park Board member replacement suggestions.

There being no further items for discussion, President Patricia Hoffman entertained a motion for adjournment. Motion to adjourn made by Commissioner Brandt. Seconded by Aldermanic Representative Rauch. All voted aye, and President Patricia Hoffman adjourned the meeting at 7:34 PM.

Minutes submitted by:

Angela Hansen
Administrative Assistant - Department of Public Works